



A Brief Profile

www.hyacinthtraining.com



Phone: (92 21) 5476585
Cell: (92 333) 219 9235
(92 333) 235 7476

Email: lubna@hyacinthtraining.com
training@hyacinthtraining.com
yasha@hyacinthtraining.com

Introduction:

Hyacinth Training Consultants has been working in the field of Training Human Resources for over a year now. Having a team of highly creative, innovative, and motivated individuals, Hyacinth has also associated itself with various trainers/ facilitators, working in different areas of the training requirements.

Hyacinth Training Consultants has been conducting Training programs for all types of organizations, including banks and non banking organizations, which include, State Bank of Pakistan, MCB Bank Limited, Emirates Global Islamic Bank Limited, A.F. Ferguson, Chartered Accountants, EFU General Insurance Limited, PIAC and many others.

The concept of Hyacinth Training Consultants emerged after conducting numerous surveys of the training needs within the society. The main purpose of Hyacinth is to provide training consultancy after conducting the Training Needs Analysis, with on going continuous programs for the development of the Human Capital for the organizations. Its main aim is to develop excellence within the staff and build on the excellence in organizational development within the economic, financial and educational sectors.










Vision:

To be the finest training service provider in the market making a positive impact on the development of the Human Capital globally

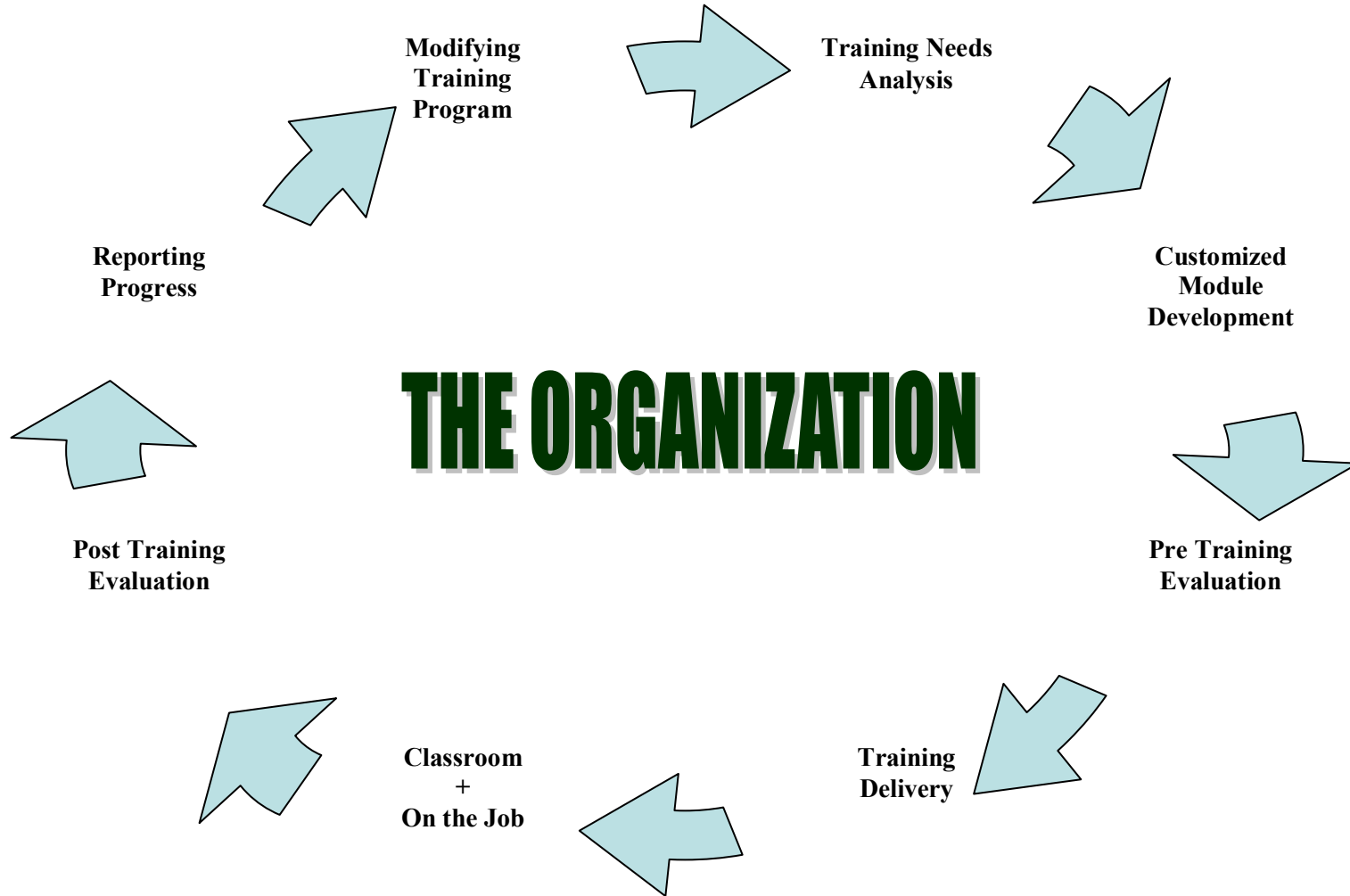
Mission Statement:

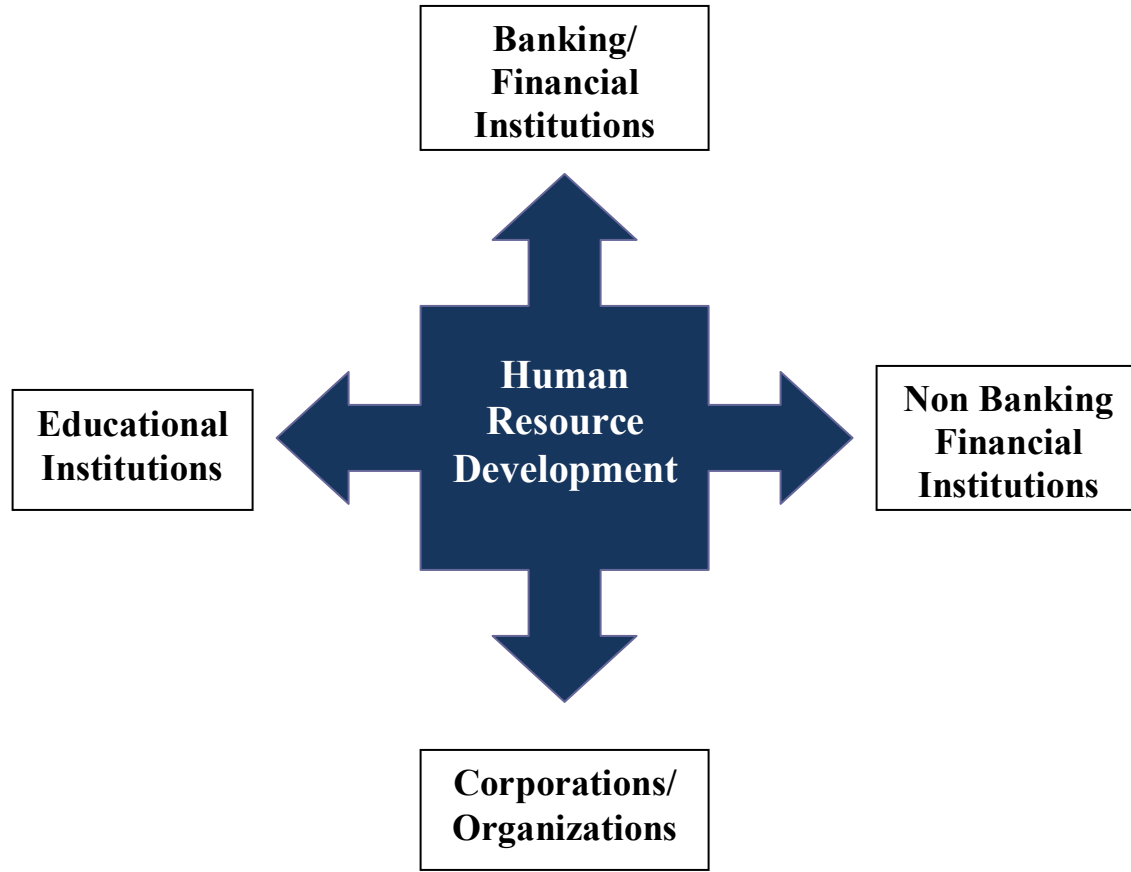
Our Mission is to promote the value of learning, professional development, quality performance, and self-worth among all the participants by providing High Quality and up to date training services in line with the organizational requirements. To facilitate the transition of their staff members towards productive and responsible participation within the organization and the society

Goals

-  To enable the employees of various organizations to develop their soft & HR skills
-  To empower middle management with proper skills to help build up their careers
-  To bring about positive change within the working environment of the organizations
-  To help organizations prepare and maintain high quality staff
-  To determine the strengths and weaknesses of organizations and develop their training needs
-  To enhance the skills of all employees within any organization at all levels
-  To work with the top management for the uplifting of organizational standard

Our Approach





THE TYPES OF ORGANIZATIONS WE WORK WITH



Areas of Specialization:

| Technical Banking Skills | Other Technical Skills | Soft Skills |
|--|--|--|
| <ul style="list-style-type: none"> -Account Opening -AML/KYC -Banking Operations -Basel II, An Insight -Basic Compliance -Core Compliance -Compliance Management -Conducting Needs Assessments -Corporate Governance -Operation Risk Management -The Role Of Tellers -Organizational Development -Business Communication -Career Development -Developing Effective Language Skills -Business Ethics -Techniques for Problem-Solving and Decision Making | <ul style="list-style-type: none"> -The Executive Secretary -Managing the Boss -Management And Administration -Human Resource Management -Train The Trainer -Conflict Management/ Resolution -World-Class Customer Service -Dealing with Angry Customers -Delighting Customers -Communication Skills -Interviews.... -Leadership --Women Empowerment -Excellent Executive Performance -Organizing Staff Group Tasks Effectively -Time Management -Personal Safety In The Workplace -Developing Healthy Interpersonal Skills -SWOT Analysis/ TNA -Violence In The Workplace -Work Life Balance -Unity In Diversity -Elimination Of Prejudice | <ul style="list-style-type: none"> -Anger Management -Benefits Of Delegation --Personal Grooming -Business Etiquettes -Being Effective -Courtesy -Decision Making & Problem -Solving -Developing Positive Attitudes -Developing Self Esteem -Empathic Listening -Management Of Change -Managing Meetings -Motivation -Negotiations -Stress Management -Team Building -Changing Lifestyles -Personality Traits -Community Welfare -The Effects Of Music On Humanity -The Need And Importance Of Educating All -Intelligence -Achieving World Peace |



Lubna Asrar Siddiqi: CEO / Training Specialist

Lubna brings her experience of around 15 years in training and specialises in areas related to the banking sector as well as the academic sector. Academically, she has three Masters' Degrees, specializing in Human Resource Development and Management at all levels.

She has been associated with the banking sector since long, specializing in Compliance, having worked in the Compliance Departments in both Local and multinational Banks, while at the same time conducted trainings in various other organizations/ educational institutions as well as a free lance trainer. Currently, she is working on a project with State Bank of Pakistan, in the development of their human resources.

Having a wide range of experiences, Lubna has also worked as a lecturer in a university, and taught at the school level from K-12. She has also trained human resources at various institutions, NGOs and various communities both in Pakistan and abroad. Being a member of a family in both the academia, and the banking sector, Lubna has also conducted numerous research projects, which include both qualitative and quantitative research, in both areas. She can also work well with technology and uses it very efficiently.

Lubna and her team have been involved in volunteer work and have organized and conducted numerous study/ educational programs for the less privileged young children, teenagers, and adults and maintained their data for the same. She has also worked as a coordinator, and secretary for Regional Council in Sindh, on a voluntary basis for a number of years.

Being multitalented, Lubna has also participated in the performing arts both professionally and as a hobby. She has also written and directed programs as well as worked as a "Master of Ceremonies" (Stage Secretary, Comper); both locally and internationally, (Professionally and as a hobby); while at the same time she has delivered speeches and presentations to a wide range of audiences. Moreover, she has worked as an Event Manager, and as such planned and organised a wide variety of programs for different occasions for different organizations (on a personal basis).

Lubna is also multilingual and can communicate effectively in French (Mother Tongue), English, Urdu, Persian, Sindhi and Punjabi, and as such has performed as an interpreter and has translated work from one language to another, both in Pakistan and abroad.

